



UBC Geering Up
Engineering Outreach

Multi-Site Student Assistant

Terms of Appointment

Full-Time April 28th, 2025
through to August 31st, 2025

Location: You will be travelling around the Lower Mainland to Richmond, Coquitlam, North Vancouver, and South Surrey.

Remuneration

\$21.17-21.77 per hour at 35 hours/week April-June and 40 hours/week July-August. To be paid out according to the calendar set by UBC payroll.

Why Join Geering Up

- Science communication and teaching experience; teaching hours with Geering Up can typically be accepted by Education programs to fulfill admissions requirements.
- First Aid & CPR certification (unless currently certified)
- Access to a national network of STEM outreach organizations. Learn more about the Actua network [here](#)
- Training on topics such as classroom management, working with youth with exceptionalities, utilizing educational technology
- Equity, Diversity, and Inclusion training
- Leadership & program development opportunities for returning staff members

What is Geering Up?

UBC Geering Up Engineering Outreach is a non-profit organization dedicated to engaging the children and youth of British Columbia in STEM (Science, Technology, Engineering and Math) through fun, innovative, and hands-on experiments and projects. Systemic barriers prevent many people from pursuing careers in STEM, so Geering Up strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. Over the past 29 years, we have reached youth through events, summer camps, in-school workshops, community outreach trips, clubs, and more. Find more information about our programs [here](#).

What skills are we looking for?

- Strong experience working with children in a teaching environment
- Proven leadership skills and exceptional teamwork abilities
- Excellent communication and interpersonal skills
- Planning, organizational, multi-tasking, and self-directed work skills
- Proven ability to create and implement working projects and models of scientific concepts
- Special consideration given to those with formal training in special education and/or disability theory, those who have worked in a summer camp environment in the past, and those with current Standard First Aid certification
- All Geering Up Staff must have a Criminal Record Check on file before they may work with children
- A valid driver's license and access to a car for work is required for this role, with willingness to work at all of our offsite camps locations (Richmond, South Surrey, Coquitlam and North Vancouver) on a rotating/as-needed basis

We encourage candidates to apply even if they meet only some* of the skills criteria listed above.

**Ability to drive is mandatory for this position*

What would you do in this role?

- Help lead set-up of Geering Up off-site camps, which may include managing our camp registration platforms and overseeing bursary systems
- Review camp curriculum for viability at our offsite locations
- Lead mentor recruitment for professionals from industry and academia to attend our camps
- Liaise with various stakeholders including parents, location hosts, and any other parties
- Support Coordinators with stakeholder conflicts as they arise at multiple locations
- Assisting or substituting for Camps Student Assistants as needed
- Lead logistics for free community camps at additional offsite locations alongside the Coordinator
- Maintain communication with the Coordinators throughout
- All other duties as requested by the Coordinators

How to Apply

Application form can be found on our website:

www.geeringup.apsc.ubc.ca/staff/

You must apply via this form.

Applications sent via email or via careers online will not be accepted. The deadline for applications is on the website.

