Volunteer Student Assistant

Job Description

What is Geering Up?

UBC Geering Up Engineering Outreach is a non-profit organization dedicated to engaging the children and youth of British Columbia in STEM (Science, Technology, Engineering and Math) through fun, innovative, and hands-on experiments and projects. We recognize that there are systemic barriers that prevent many people from pursuing careers in STEM. Thus, Geering Up strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. Over the past 20 years, we have reached over 150,000 youth through summer camps, in-school workshops, community outreach trips, clubs, and more.

More information about Geering Up and our programs is available [here](#).

The Volunteer Student Assistant works in a team to recruit, train, and oversee over 300 youth volunteers across Geering Up’s summer camp programs.

What skills are we looking for?

- Passion for STEM outreach
- Experience working with high school age youth an asset
- Strong leadership, teamwork, communication and interpersonal skills
- Planning, organizational, multi-tasking, and self-directed work skills
- Strong problem solving and conflict resolution skills
- Experience managing and operating budgets is an asset
- Experience with Word and Excel
- Past experience as a Geering Up volunteer is an asset
- All Geering Up Staff must have a Criminal Record Check on file before they may work with children and volunteers

What would you do in this role?

- Deliver science, technology, engineering and math (STEM) curriculum
- Run educational and engaging camp activities
- Act as an Instructor and role model at camps and events
- Follow safety and risk management policies and ensure every student is safe and having fun
- Supervise, and provide guidance to volunteer personnel
- Complete all evaluations and reports in a timely manner
- Assist in prep tasks at the end of each day
- Perform other duties, as requested by the Camp Coordinators

We encourage candidates to apply even if they meet only some of the skills criteria listed above

How to Apply

Application form can be found on our website: [www.geeringup.apsc.ubc.ca/staff/](http://www.geeringup.apsc.ubc.ca/staff/).

You must apply via this form. Applications sent via email or via careers online will not be accepted. The deadline for applications is on the website.