What would you do in this role?

• Help supervise all aspects of clubs during the academic year
• Plan training for clubs instructor and high school volunteers (Junior Instructors)
• Support Clubs Instructors (book mentors, work with youth with exceptionalities, substitute for clubs instructor absences, conduct one on one check ins)
• Oversee parent interactions
• Compose pre-club and post-club emails
• Manage late registrations and waitlists
• Complete all evaluations and reports in a timely manner
• Perform other duties, as requested by the Camp Coordinators

What skills are we looking for?

• Strong experience working with children in a teaching environment
• Proven leadership skills and exceptional teamwork abilities
• Excellent communication and interpersonal skills
• Planning, organizational, multi-tasking, and self-directed work skills
• Proven ability to create and implement working projects and models of scientific concepts
• Special consideration given to those with formal training in special education and/or disability theory, those who have worked in a summer camp environment in the past, and those with current Standard First Aid certification.
• Being an active UBC Student is an asset
• All Geering Up Staff must have a Criminal Record Check on file before they may work with children.

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Terms of Appointment

Part-Time September 4th, 2023 through to April 26th, 2024.

Remuneration

$19.25-20.40 per hour at 10 hours/week. To be paid out according to the calendar set by UBC payroll.

Why Join Geering Up

• Science communication and teaching experience; teaching hours with Geering Up can typically be accepted by Education programs to fulfill admissions requirements.
• First Aid & CPR certification (unless currently certified)
• Access to a national network of STEM outreach organizations. Learn more about the Actua network here
• Training on topics such as classroom management, working with youth with exceptionalities, utilizing educational technology
• Equity, Diversity, and Inclusion training
• Leadership & program development opportunities for returning staff members

More information about Geering Up and our programs is available here.

How to Apply

Application form can be found on our website: www.geeringup.aps.c.ubc.ca/staff/
You must apply via this form. Applications sent via email or via careers online will not be accepted. The deadline for applications is on the website.

UBC Geering Up Engineering Outreach is a non-profit organization dedicated to engaging the children and youth of British Columbia in STEM (Science, Technology, Engineering and Math) through fun, innovative, and hands-on experiments and projects. We recognize that there are systemic barriers that prevent many people from pursuing careers in STEM. Thus, Geering Up strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. Over the past 20 years, we have reached over 150,000 youth through summer camps, in-school workshops, community outreach trips, clubs, and more.