



**UBC Geering Up**  
Engineering Outreach

**Parent Version: Winter 2022**

**In-Person Programming**

**Policy (COVID-19)**

## Introduction

*The health and safety of our participants, staff and everyone in our community is a priority of ours here at UBC Geering Up. It is also a shared responsibility with parents and guardians. We will continue to maintain stringent COVID-19 protocols to ensure the health and safety of everyone.*

*Geering Up may update these guidelines at any time but will provide advanced notice of any changes.*

**Once you have read this document in its entirety, please ensure you have signed the acknowledgement. Your signature is required in order for your child to participate in Geering Up's in-person programming in January-April of 2022.**

## Cohorts and Social Distancing

### Programs as Cohorts

Individual clubs and events are treated as individual cohorts. Participants should never interact outside of their cohort while at Geering Up programming. A participant who attends one club or event must only engage with one group of participants and one set of staff for the duration of the program.

### Distancing Levels

Levels of Distancing are:

1. No interactions
2. Limited Interactions
3. Daily Interactions

Staff and participants will have no interactions with participants outside of their group. Staff will have limited interactions with other staff. Given the nature of winter programming, no groups should have daily interactions.

### PPE Levels

Levels of PPE are as follows:

- No PPE
- Level 1: Face mask (non-medical/reusable)
- Level 2: Face mask (non-medical/reusable) + nitrile/latex gloves
- Level 3: Face mask (non-medical/reusable) + nitrile/latex gloves + Goggles (and/or face shield)

### Mask Guidelines

Participants in grades 1 through 12 are required to wear **Level 1 PPE** (non-medical masks) at all times while indoors. Staff and volunteers are also required to wear non-medical masks while indoors.



**Medical grade masks** are not required within Geering Up programs. Face shields are a form of eye protection for the person wearing it. They may not be worn in place of non-medical masks.

## Proof of Vaccination

At this time, vaccine passports will **not** be required for participants in Geering Up programming. This is in compliance with [BC's COVID-19 vaccine card guidelines](#) and has been approved by UBC Safety and Risk Services.

All UBC staff are required to follow [UBC's Rapid Testing protocols](#) if they are not fully vaccinated.

## Capacity Limits

- Class sizes will return to their pre-COVID-19 numbers
- Events will have a maximum capacity of 50 attendees
- Participants are not required to be physically distanced at all times, but will continue to be encouraged to do so.
- Cohorts will be assigned outdoor spaces with clear boundaries to prevent interaction during sign in and sign out.
- Hand sanitizer stations will be placed at the entrance to all classrooms used by Geering Up programs.

## Sign-in & Sign Out

- Parents/guardians may not enter indoor programming spaces at any time.
  - Program sign-in and out will take place outside of the programming space (ie. a field near the classroom).
  - Parents/guardians and participants should line-up for sign-in to camp in regulated lines, keeping 2 metres (6 feet) apart. Markers (cones) will be placed in pick-up and drop-off locations.
- Parents/guardians should avoid gathering during drop-off and pick-up times. It is strongly encouraged to have only one parent/guardian drop off and pick up participants from the same household whenever possible
  - This is especially true for households who have participants in different camp groups.
  - Goodbyes between multiple household or family members are encouraged to happen inside a family's personal vehicle, or away from the drop-off/pick-up location.
- Spectators during programming - including parents/guardians - are NOT permitted.
  - No unnecessary people should be present in the programming environment in order to reduce points of contact.
- Parents/guardians must inform Geering Up of any confirmed COVID-19 cases of camp participants within 14 days after their camp experience ends for contact tracing purposes.



# Facilities & Infrastructure

## Hygiene Practices

- Staff and participants are expected to regularly wash their hands with soap and water, using proper hand washing technique for a minimum of 20 seconds.
- Hand washing should occur frequently at Geering Up programming.
  - Staff and participants are expected to wash or sanitize their hands:
    - Upon arrival and before departure
    - Before eating
    - After using the washroom
    - After coughing or sneezing
    - Whenever they are visibly dirty
    - After handling shared materials
- Staff and participants are expected to use hand sanitizer with 60% or higher alcohol content when immediate access to soap and water is unavailable.
- Staff and participants are discouraged from touching their face, especially their eyes, nose and mouth.
- Staff and participants are encouraged to cough or sneeze into a tissue (and then immediately dispose of the tissue and wash their hands), or into the crook of their elbow.
- Staff and participants are prohibited from sharing personal items (hats, jackets, hair brushes etc.), food or drink.
- Participants will have their own supplies and materials for camp activities. Shared materials will be very limited and sanitized between use.

# Programming Logistics and Health Monitoring

## Parent Communications

- Safety is a shared responsibility with parents/guardians.
  - Every parent/guardian understands their child's specific health profile best, as well as possible risks.
  - While children who are immunocompromised or have certain underlying health conditions that put them at higher risk should NOT attend in-person programming, the choice whether or not to attend camp ultimately rests with each child's parents/guardians.
- Whenever possible, **participants from the same household should register together** in the same weekly camp group (ie. children close in age).



## Pre-Event Participant Health Screening

- Pre-Event participant health screenings will be communicated in a written format before participant arrival and again in a verbal format upon arrival.
  - Verbal screenings upon participant arrival will reoccur daily.
- **A participant will not be permitted to attend programming if any of the 4 following restrictions are true:**
  - 1. The participant, or a member of their household, has experienced any flu-like or cold symptoms** (See Appendix A) within the 14 days prior to the date of programming.
    - Participants with seasonal allergies, or those who suffer from chronic runny nose/nasal congestion, should be identified to Geering Up staff in advance, and their usual symptoms not treated as possible COVID-19 symptoms.
  - 2. The participant, or a member of their household, has had close contact with someone who has tested positive for COVID-19, or is awaiting COVID-19 test results, within 10 days prior to the date of programming.**
    - Even if a participant has been tested for COVID-19 and the result is negative, they will need to complete their 10 day self-isolation from the last day of close contact. While self-isolating, continue to watch for symptoms. This follows from [BCCDC Guidelines](#).
    - A credit will be issued for any missed sessions.
  - 3. The participant, or a member of their household, has travelled internationally (including to the United States of America) within the 14 days prior to the programming date.**
  - 4. The participant, or the participant's caregivers, are unwilling or unable to follow health and safety directives from UBC staff.**
- Parents must notify Geering Up if any of the screening answers change throughout the duration of programming (in addition to daily verbal screening with participants themselves)

## Staff or Participants with Flu Like Symptoms

- **Staff and participants with seasonal allergies, or those who suffer from chronic runny nose/nasal congestion, should be identified in advance** and their usual symptoms not treated as possible COVID-19 symptoms.
- If a staff or participant is displaying any cold or flu-like symptoms while at Geering Up programming, they will be removed from all activities and sent home to monitor symptoms.
  - The symptomatic person is moved to a safe, designated space until they can leave camp.
    - A staff member will supervise a symptomatic participant, maintaining physical distancing, wearing Level 3 PPE, and keeping them occupied until a parent/guardian can pick them up.
    - The symptomatic staff or participant should wear Level 1 PPE.

- The emergency contact of the staff, or parent/guardian of the participant, will be notified and asked to immediately pick-up the symptomatic person from the program.
- A thorough cleaning/sanitization of the designated space and any activity supplies should be completed once the symptomatic person is picked up.
- If a symptomatic participant has a sibling(s) in either the same cohort, or a different cohort, they should also be picked up as soon as possible and required to self isolate.
- Caregivers of the symptomatic person will also be requested to keep the program manager informed of the participant’s health, as well as any COVID-19 test results. Refer to the [BCCDC](#) for more information on testing.
  - NOTE: Public health authorities will reach out in the event a symptomatic person tests positive and officials feel there is a potential health risk to others.
- Symptomatic staff or participants must monitor symptoms and follow guidance of BCCDC before being able to return to camp.

### Unconfirmed and Confirmed Cases - Action Plan

Community Member	Information Known	Steps Taken
Participant	Displaying Flu Like Symptoms	<p>Isolated and sent home</p> <p>Asked to monitor symptoms and follow guidance of BC CDC</p> <p>Asked to report any developments to program manager</p> <p>Richard Colwell (Safety and Facilities Officer) will be contacted for further direction</p>
Participant	Confirmed COVID-19 Case	<p>Cohort’s in-person programming is cancelled until further notice (for continuing programs such as clubs). Online programs may be offered if feasible.</p> <p>Staff with close contact are moved to online programming for 2 weeks</p> <p>PHO is contacted for further direction</p>

# Parent/Guardian Acknowledgment

*Parents/guardians must provide a signature or electronic confirmation that they have received, read and understood, and agree to the contents of the plan.*

I acknowledge that this Safety Plan has been shared with me.

**Date**

**Name**

---

---