



UBC Geering Up
Engineering Outreach

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Junior Instructor - Role Description (Online Clubs)

Description of Organization

UBC Geering Up Engineering Outreach is a non-profit, student-run organization, dedicated to promoting science, engineering, and technology to the children and youth of British Columbia through fun, innovative, and hands-on experiments and projects. Geering Up also strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. More information about Geering Up is available [here](#).

Job Summary

Our Junior Instructors support our Instructors in leading 12 weekly Saturday STEM clubs up to 20 youth over the summer. Clubs will be held through online platforms. We encourage students who will be entering Grade 10 or above in the fall of 2021 or students currently studying their undergraduate degree to apply.

Junior Instructors are required to work a minimum of one 12-week-long club. Online clubs run from 10:00am-12:00pm.

Under the guidance of the Instructors, Junior Instructors are required to:

1. Act as a role model in online programs
2. Support instructors and engage with participants during volunteering hours
3. Assist in curriculum development and refinement for their program
4. Follow safety and risk management policies and ensure every participant is safe and having fun
5. Assist with other duties, as requested by the Instructors

Qualifications

1. Entering Grade 10 or above in the fall of 2021
2. Access to technology for video calls and live streaming (i.e. webcam, microphone, reliable internet connection)
3. Excellent communication and interpersonal skills
4. Proven teamwork abilities and strong leadership skills
5. Experience working with children in a teaching environment is an asset
6. All Junior Instructors must have a Criminal Record Check on file before they may work with children.

Supervision

Junior Instructors will be supervised by Geering Up Instructors during volunteering hours. Junior Instructors will maintain communication with the Volunteer Student Assistants regarding training, scheduling, reference letters, and other club-related questions.