



**UBC Geering Up**  
Engineering Outreach

# Parent Version : Summer 2020 In-Person Camps Policy (COVID-19)



## Introduction

The health and safety of our participants, staff and everyone in our community is a priority of ours here at UBC Geering Up. It is also a shared responsibility with parents and guardians. This document is a shortened version of UBC Geering Up's In-Person Summer Camps Policy (full version is available on our website). **Once you have read this document in its entirety, please ensure you have signed the acknowledgement. Your signature is required in order for your child to participate in Geering Up's in-person camps this summer.**

## Camp Cohorts and Social Distancing

### Camps as Cohorts

Whenever possible, camps should be treated as individual cohorts. **A maximum cohort size is 10 students.** Campers should never interact outside of their cohort. Staff should keep interactions outside of their cohort to a minimum and wear Level 1 PPE (referenced in PPE Levels section below) when working outside of their cohort.

- A camper who attends **one camp** on **one specific week** must only engage with one group of campers and **one set of staff** for the entire week.

### Distancing Levels

Levels of Distancing are:

1. No interactions
2. Limited Interactions
3. Daily Interactions

Staff and campers will have no interactions with campers outside of their group unless they are wearing Level 1 PPE. Staff will have limited interactions with other staff. Only campers and staff within the same camp group will have daily interactions.

### Interaction Matrix: Outline of Practices per Community Member

Interaction Members	Camper	Instructor	Support Staff	Parents/Guardians
<b>Camper <i>Of the same camp group</i></b>	Physical distancing	Physical distancing	Physical distancing  Level 2 PPE (face masks + gloves)	No Contact - except their child
<b>Camper <i>Of a different camp group</i></b>	No Contact	No Contact	Physical distancing  Level 2 PPE (face masks + gloves)	No Contact

\*Frequent Hand-washing is a key aspect of all community member interactions

## Adjusted Capacity Limits

- Class size will be limited to 10 campers/cohort
- Classrooms will only be used to 1/4 of their capacity
- Washrooms will be limited to one occupant at a time and where possible they will be dedicated for the exclusive use of one camp cohort
  - Campers and staff are required to wash their hands before and after using the washroom
- Each camp cohort must have its own lunch and recess time. Camp groups will be assigned different outdoor spaces to prevent interaction during these times.
- Hand sanitizer stations must be placed at the entrance to all facilities used by Geering Up camps.

## Sign-in Sign Out

- Parent/guardians may not enter indoor camp spaces during pick-up and drop-off
  - Camp sign-in and out will take place outside the day camp space (ie. in front of the facility).
  - Parents/guardians and campers should line-up for sign-in to camp in regulated lines, keeping 2 metres (6 feet) apart. Where possible, markers will be placed in pick-up and drop-off locations.
- As much as possible, parents/guardians should avoid gathering during drop-off and pick-up times, especially in indoor, enclosed day camp spaces (ie. hallways).
  - This is especially true for households who have campers in different camp groups.
- Spectators - including parents/guardians - are NOT permitted.
  - No unnecessary people should be present in the day camp environment in order to reduce points of contact.
- Parents/guardians are requested to inform the day camp provider of any family illness within 14 days after their camp experience ends for contact tracing purposes.

## Camper Behaviour

Physical distancing is not always possible when working with children and youth, especially when responding to behavioural incidents. This is one of the few instances when physical distancing between an Instructor and a camper may not be possible. Again, this interaction should be limited to an Instructor/Camper from the same cohort. If all other policies have been followed, these interactions should be short, infrequent and limited to very small audiences.

## Facilities & Infrastructure

### Hygiene Practices

- Staff and campers are expected to regularly wash their hands with soap and water, using proper hand washing technique for a minimum of 20 seconds.
- Hand washing should occur frequently at camp.
  - Staff and campers are also expected to wash their hands:
    - Upon arrival and before departure
    - Before eating
    - After using the washroom
    - After coughing or sneezing
    - Whenever they are visibly dirty
    - After handling shared materials
  - Staff are additionally expected to wash their hands:
    - Before and after administering first aid
    - After removing PPE in any circumstance
    - After cleaning tasks
    - After handling garbage/recycling
- Staff and campers are expected to use hand sanitizer with 60% or higher alcohol content when immediate access to soap and water is unavailable.
- Staff and campers are discouraged from touching their face, especially their eyes, nose and mouth.
- Staff and campers are encouraged to cough or sneeze into a tissue (and then immediately dispose of the tissue and wash their hands), or into the crook of their elbow.
- Staff and campers are prohibited from sharing personal items (hats, jackets, hair brushes etc.).
- Staff and campers are prohibited from sharing food or drink.
- Campers will have their own supplies and materials for camp activities and use of shared materials will be very limited.
- Furniture, equipment or supplies that are difficult or impossible to clean should not be used.
  - In some cases, giving campers designated individual supplies, such as giving each camper their own labelled box of crayons, may be a reasonable, safe solution.

## Camp Logistics and Health Monitoring

### Parent Communications

- It should be made clear in community communication that safety is a shared responsibility with parents/guardians.
  - Every parent/guardian understands their child's specific health profile best, as well as possible risks.
    - While children who are immunocompromised or have certain underlying health conditions that put them at higher risk should NOT attend camp, the choice

whether or not to attend camp ultimately rests with each child's parents/guardians.

- Camp registration close dates may need to be adjusted to ensure all families receive the necessary pre-camp communications.
  - Camp cancellation policies may also need to be adjusted.
- Whenever possible, **campers from the same household should register together** in the same weekly camp group (ie. children close in age).
- Parents/guardians are strongly encouraged to have only **one parent/guardian** drop off and pick up campers from the same household whenever possible ('one caregiver to one child' rule) (6).
  - Goodbyes between multiple household or family members are encouraged to happen inside a family's personal vehicle, or away from the drop-off/pick-up location (13).

## Pre-Camp Camper Health Screening

- A camper will not be permitted to attend camp if:
  - The camper, or a member of their household, has experienced any flu-like or cold symptoms within the 14 days prior to the first day of camp.
    - A credit will be issued for the full week (refund upon request).
  - The camper, or a member of their household, have had close contact with someone who has tested positive for COVID-19, or is awaiting COVID-19 test results, within the 14 days prior to the first day of camp.
    - A credit will be issued for the full week (refund upon request).
  - The camper, or a member of their household, have travelled internationally (including to the United States of America) within the 14 days prior to the first day of camp.
    - A credit will be issued for the full week (refund upon request).
  - The camper, or the camper's caregivers, are unwilling or unable to follow health and safety directives from UBC Camps staff.
- Parents must notify Geering Up if any of the screening answers change throughout the week (in addition to daily verbal screening with participants themselves)

## Staff or Campers with Flu Like Symptoms

- If a staff or camper is displaying any cold or flu-like symptoms while at camp, they will be removed from all camp activities and sent home to monitor symptoms.
  - Staff should notify their supervisor - who should also notify the program manager and the staff should immediately separate themselves, or the unwell camper, from the group.
  - The supervisor will ensure the unwell person is moved to a safe, designated space for those who are unwell.
    - Ideally, the same staff member who removed the camper from activity will supervise the unwell camper, maintaining physical distancing and offering comforting words, conversation, and quiet activities as appropriate.
    - The staff member supervising the unwell camper should wear Level 3 PPE.

- The unwell staff or camper themselves should wear Level 1 PPE.
  - Physical Distancing should be followed when possible
- The emergency contact of the staff, or parent/guardian of the camper, will be notified and asked to immediately pick-up the unwell person from camp.
- A thorough cleaning/sanitizing of the designated space and any activity supplies should be completed once the unwell person is picked up.
- If an unwell camper has a sibling(s) in either the same camp group, or a different camp group, they should also be picked up as soon as possible and required to isolate.
- Caregivers of the unwell person will also be requested to keep the program manager informed of the camper's health, as well as any COVID-19 test results (if testing is pursued).
- After the unwell person is picked-up, the program manager will contact UBC Risk Services for guidance on what to communicate to staff and participants. Staff should not discuss personal medical information with community members unless instructed to be UBC Risk Services or BC PHO.
  - NOTE: Public health authorities will reach out in the event an unwell person tests positive and officials feel there is a potential health risk to others.
- Unwell staff or campers must monitor symptoms and follow guidance of BC CDC before being able to return to camp.
- Staff and campers with seasonal allergies, or those who suffer from chronic runny nose/nasal congestion, should be identified in advance, and their usual symptoms not treated as possible COVID-19 symptoms.

### Unconfirmed and Confirmed Cases - Action Plan

Community Member	Information Known	Steps Taken
Camper	Displaying Flu Like Symptoms	<p>Isolated and sent home</p> <p>Asked to monitor symptoms and follow guidance of BC CDC</p> <p>Asked to report any developments to program manager</p> <p>Richard Colwell (Safety and Facilities Officer) will be contacted for further direction</p>
Camper	Confirmed COVID-19 Case	<p>Camp cohort is canceled</p> <p>Staff with close contact are moved to online programming</p>

		for 2 weeks  PHO is contacted for further direction
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### Parent/Guardian Acknowledgment

*Parents/guardians must provide a signature to confirm that they have received, read and understood the contents of the plan.*

I acknowledge that this Safety Plan has been shared with me.

Date \_\_\_\_\_

Name \_\_\_\_\_